



Criterion 6 - Governance, Leadership and Management

Key Indicator - 6.1 Institutional Vision and Leadership

QIM 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

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Committee List
A.Y. 2023-24



Committees for Academic Year 2023-24

Sr. No	Process	Process Owner / Chairperson	Name of the Committee	Core Team	Team Members		
1	Admission	Ms. Sumathi Rajkumar	Admission	Ms. Prachi Singh Ms. Vishal Sharma Ms. Aniushika Joshi Ms. Priyadarshani Singh Ms. Daksha Choudhary	All Faculty Members		
2	Teaching & Learning	Mr. Raashid Shaikh	Time Table	Ms. Sumathi Rajkumar Ms. Sonali Devadiga Ms. Ranjani Shukla	-		
			Attendance & Defaulter Analysis,	All Coordinators All Assistant Coordinators	All Faculty Members		
			Discipline	All Coordinators All Assistant Coordinators	All Faculty Members		
		Principal	Anti Ragging, Anti-Sexual Harrasment	Mr. Sumeet Rathod Ms. Anitha Salian Ms. Sumathi Rajkumar Dr. Manish Pithadia	-		
			Internal Complaint Cell	Ms. Sonali Devadiga Dr. Manish Pithadia Ms. Anitha Salian Ms. Sumathi Rajkumar	-		
			College Grievance Redressal	Mr. Sumeet Rathod Ms. Anitha Salian Ms. Sumathi Rajkumar Dr. Manish Pithadia	-		
		3	Examination	Ms. Sumathi Rajkumar	Preparation, Conduct of Examination, CAP & Result Compilation	Mr. Rahul Kushwaha	Ms. Criset Burboze
						Mr. Prashant Kamble	Ms. Pooja Chaoudhary
						Ms. Riddhi Pandya	Ms. Ruhi Main
Ms. Deepa Poddar	Mr. Arjun Sah						
Ms. Sarita Chaurasiya	Ms. Sangeeta Yadav						
Mr. Rahul Kushwaha	Unfair Means			Ms. Ranjani Shukla	-		
				Mr. Sumeet Rathod Ms. Sonali Devadiga Ms. Prachi Singh			
4	Co-curricular Extra-curricular and Extension Activies	Ms. Prachi Singh	Co-curricular & Extra-Curricular	Mr. Vishal Sharma	All Faculty Members as per requirements		
				Ms. Sonali Devadiga			
				Ms. Deveeka Shetty			
				Ms. Priyadarshani Singh			
				Ms. Aniushika Joshi			
				Ms. Mahima Yogeeswarar			
				Mr. Jainish Gotecha			
				Mr. Vishal Sharma			
				Mr. Omkar Sambare			
				Mr. Dheeraj Dubey			
		Mr. Virupana Gouda					
		Ms. Ruhi Main					
		Ms. Neha Sawant					
NSS	Mr. Dhananjay Singh	Ms. Krunali Mehta					
	Ms. Mahima Yogeeswarar	Ms. Shraddha Singh					

		Ms. Khushali Sanghvi	Social Media	Ms. Prachi Singh	Ms. Criset Burboze
		Mr. Prashant Kamble	Nature Club	Ms. Deveeka Shetty	Ms. Nisha Kekan
		Ms. Aniushika Joshi	Literary Club	Ms. Neha Sawant	Ms. Rashmitha Shetigar
				Ms. Ayesha Shaikh	Mr. Dheeraj Dubey
				Ms. Deeveka Shetty	-
				Ms. Priyadarshani Singh	-
5	Placement and Higher Education	Mr. Sumeet Rathod	Placement, Training, Internships, and Alumni	Ms. Prachi Singh	Ms. Daksha Choudhary
				-	Mr. Vishal Sharma
				-	Ms. Komal Jambhale
				-	Ms. Ankita Tiwari
				-	Ms. Sonali Devadiga
				-	Ms. Ranjani Shukla
				-	Ms. Deveeka Shetty
6	Work Environment	Mr. Vaqar Athar Bubere	IQAC	Mr. Raashid Shaikh	Ms. Reenu Yadav
				Ms. Ranjani Shukla	Ms. Suman Gupta
				Dr. Manish Pithadia	-
		Ms. Priyadarshani Singh	WDC	Mr. Sumeet Rathod	-
				Ms. Smriti Dubey	-
				Ms. Sonam Singh	-
				Mr. Ronak Maru	-
7	Research and Development	Ms. Ranjani Shukla	Research and Development cell	Ms. Daksha Choudhary	Ms. Suman Gupta
				Mr. Vaqar Athar Bubere	Ms. Nisha Kekan
				Mr. Raashid Shaikh	Ms. Ashlesha Gurav
				Dr. Manish Pithadia	-
		Ms. Sonali Devadiga	Entrepreneurship Development Cell	Ms. Daksha Choudhary	Mr. Sumeet Rathod
				Mr. Jainish Gotecha	Ms. Prajakta Kadam
		-	Mr. Darshan Kantelia		
		-	Ms. Ruhi Main		
8	Library	Ms. Binta Jha	Library	Ms. Pooja Gandhi	Ms. Ashita Karkera
				Ms. Ashlesha Gurav	Ms. Vedanti Kulkarni



Rsingh
PRINCIPAL

Minutes of Meetings
(Any 2 Samples)



MINUTES OF THE MEETING

VENUE: Conference Hall

DATE: 13/03/2024

TIME: 11:00 am

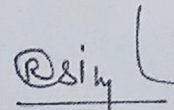
The IQAC meeting was conducted which marked the ending of the semester. The meeting was attended by the members of IQAC to discuss the agenda given in the notice.

ATTENDEES	
Dr. Ravish R. Singh	Chairperson
Mr. Ravi Singh	Management representative
Ms. Anitha Nair	Administrative Officer
Mr. Vaqar Bubere	IQAC Coordinator
Mr. Sumeet Rathod	Member
Ms. Ranjani Shukla	Member
Mr. Raashid Shaikh	Member
Ms. Reenu Yadav	Member
Ms. Nutan Vishwakarma	Student's Representative

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. Action Taken Report was prepared and forwarded to the College Development Cell, on the basis of feedback collected from all the stakeholders.
3. The outcome of the NAAC cycle was analyzed and discussed.
4. All Coordinators have been instructed to conduct doubt clearing sessions in preparation of the exams.
5. College preparedness with respect to NEP was discussed on the basis of University of Mumbai workshops on the same.
6. The IQAC coordinator proposed the vote of thanks.




Principal



INTERNAL QUALITY ASSURANCE CELL (2023-2024)
MEETING MINUTES

VENUE: Conference Hall

DATE: 18/09/2023

TIME: 11:30 am

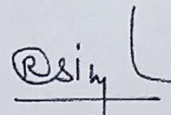
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Ms. Anitha Nair	Administrative Officer
Mr. Vaqar Bubere	IQAC Coordinator
Mr. Raashid Shaikh	Member
Ms. Ranjani Shukla	Member
Mr. Sumeet Rathod	Member
Ms. Reenu Yadav	Member
Mr. Harsh Jain	Student's Representative

Discussions and Decisions:

1. Minutes of the previous meeting were read out and discussed in the meeting.
2. A proposed timeline for NAAC has been plotted:
 - A. Deadline for HEI registration has been set for 25/09/2023.
 - B. Ideal IIQA submission date should be 27/09/2023.
 - C. SSR submission must be completed within 40 days of IIQA approval.
3. In preparation for SSR submission committees have been made and responsibilities have been allotted to them.
4. Enquiries were made regarding the progress of the employability skill enhancement programme.
5. A Management Development Programme to induct faculties to provide holistic career support to the students has been proposed.
6. The IQAC coordinator proposed the vote of thanks.




Principal